

पूर्वी क्षेत्र के लिए भारतीय कृषि अनुसंधान परिषद का अनुसंधान परिसर  
**ICAR RESEARCH COMPLEX FOR EASTERN REGION**  
(भारतीय कृषि अनुसंधान परिषद INDIAN COUNCIL OF AGRICULTURAL RESEARCH)

आई.सी.ए.आर. परिसर, पोस्ट – बिहार भेटनरी कॉलेज, पटना – 800014 (बिहार), भारत  
**ICAR Parisar, P/o - Bihar Veterinary Collage, Patna – 800 014 (Bihar), INDIA**  
फोन सं- Phone No. (0612) 2228805, **2228882\*104**, फैक्स सं- Fax No.2223956, E-mail: aorc@rediffmail.com

F.No.IRCER/09-10/P&S-13/Farm/ 6090  
To,  
M/s

Dated: **U.P.C.**  
04/09.12.2009

**Sub: Quotation for “ Cleaning of bushes& shrubs and leveling of Farm at main Complex on rate contract basis”**

Sir,

ICAR Research Complex for Eastern Region, Patna, a unit of Indian Council of Agriculture Research, Ministry of Agriculture, Govt. of India, invites quotations for **Cleaning of bushes& shrubs and leveling of Farm at main Complex ”** of this institute from the reputed firms/contractors.

Accordingly it is requested to quote your lowest rates keeping in view of the following terms and conditions:-

1. The offered rates should reach this office on or before **24.12.2009 up to 5.00 pm** at the latest. The quotation received thereafter will not be considered. The quotations so received will be opened on **next working day**.
2. No advance payment will be made but payment is assured within 10 days from the date of completion of ordered work satisfactorily and submission of your bill subject to the condition that all the required formalities are done before submission of bill.
3. The proposed works may be increased or decreased at the discretion of the Director, ICAR Research Complex for E.R. Patna, while placing the work order.
4. The rates quoted for work at **ICAR-RCER, Patna** should be inclusive of all charges such as Service Tax etc. if any.
5. The works will have to be **made in need / order basis, however all the works as orders should be completed within 15 days from the date of commencement of the work** In case of failure to execute the work within the specified date/period, **penalty @ 2.00% per month** will be charged.
6. The necessary required documents i.e. Registration of firm, Valid labour license, Proof of Income Tax payee (latest income tax return), Related (construction) working experience with supported documents of last 5 years, VAT/Sales tax number (if applicable) are must and should be enclosed with the quotation failing which the quotation will not be considered. **All the documents should be self attested. CHECK LIST** in the prescribed format must be filled in and attached along with the quotation.

**Contd./02**

8. Conditional offers are liable to be rejected summarily.
09. Acceptance of the lowest offer is not mandatory on the part of this institute.
11. The Director, ICAR Research Complex for Eastern Region, Patna reserves all rights to accept or reject any of the quotations without assigning any reasons thereof.

The quotations should be addressed to the **Administrative Officer, ICAR Research Complex for Eastern Region, ICAR Parisar, P.O.: Bihar Veterinary College, Patna – 800 014 (Bihar)** in a sealed cover superscribed quotation for **“Cleaning of bushes& shrubs and leveling of Farm at main Complex ” – reg**

Yours faithfully,

(G.F. Shahir )  
Administrative Officer

**Copy to:-**

- 1) Dr. A.K. Singh, Chairman Works Committee.
- 2) Dr. T. K. Shrivastava, Incharge Farm , ICAR RCER, Patna
- 2) FAO, ICAR-RCER, Patna.
- 4) Dr. N. Subash, I/c ARIS Cell- for appearance the same on Website of this Institute
- 3) Notice Board of ICAR RCER, Patna

**CHECK LIST**

Sl. No.	Document attached	Please write (Yes / No)	Page No. of the Quotation for reference
1.	Registration of firm		
2.	Valid labour license		
3.	Proof of Income Tax payee (latest income tax return)		
4.	Related (construction) working experience with supported documents of <b>last 5 years</b>		
5.	VAT/Sales tax number (if applicable)		

(Authorize Signature of Firm with seal and date)

## Job Description:-

### Annual Rate Contract for 01 year for following works

SL No.	Particulars	Rate
1	Rate of work with JCB for various earth works involving digging, leveling works	Rate in Rs/Hour
2	Rate of soil filling at main farm as and when required ( soil to be transported by the contractor from outside )	Rate in Rs/ Cubic metere
3	Cleaning, uprooting and leveling of land under shrubs and bushes and its transportation to forest department ( Ranger office , Patna )	Rs/ Acre

